

MARRICK PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 26 July 2018 at Marrick Institute.

Present: Councillors Mr Barrie Braithwaite (Chair), Mr Mark Hodgson (Vice-Chair),

Mr Robert Bradford

Clerk: Mrs Pauline Cordner

1. Apologies for Absence: Dr Martin Bryce, Mr Keith Stones
2. Minutes: Resolved: That the Minutes of the Annual Meeting of the Parish Council held on Thursday, 17 May 2018, previously circulated, be taken as read, approved and signed by the Chairman as a correct record. Further resolved: That the Minutes of the Parish Council Meeting also held on Thursday, 17 May 2018, and previously circulated, be taken as read, approved and signed by the Chairman as a correct record.
3. Declarations of the Existence and Nature of Interests: None
4. Privacy Notices: Draft notices, prepared by the Clerk, were presented to the meeting. She reported that the purpose of a privacy notice was to explain in detail how personal data was collected, stored and used by the Parish Council. To be compliant with the General Data Protection Regulation and the Data Protection Act, two privacy notices were required, a general privacy notice to provide explanation to members of the public, and a second notice for Councillors, staff and other role holders. Resolved: That the adoption of the two privacy notices be approved.
5. Data Retention and Disposal Policy: A further requirement, to be compliant with the provisions of the GDPR and to protect data held by the Parish Council, necessitated the adoption of a new data retention and disposal policy. A draft policy had been prepared by the Clerk and was presented to Councillors. Resolved: That the adoption of the Data Retention and Disposal Policy be approved.
6. Financial Officer's/Clerk's Report: Bank balances Community account £4118.22, Land account £1986.98. Authorisation was given to pay website development and hosting costs £399, data protection fee to Information Commissioner's Office £40, reimbursement of postage costs £13.83. Resolved: That the financial report be received.
7. Correspondence: Following communications regarding recent work in Marrick, Councillor Bradford would attend a site meeting with Freedom representatives. The Scott Trial would be given permission to pass over parish land on 13 October. Yorkshire Ambulance Service Trust had clarified their continued support for public access defibrillators following inaccurate media reports.
8. Any Other Business: The Chair reported the potholes on Stelling Road had still not been repaired. The Parish Council website had been completed and could be accessed at marrickpc.org.uk.
9. Date of next meeting: Resolved: That the next meeting of the Parish Council be held on Thursday 4 October 2018 at Marrick Institute.

There being no further business, the meeting closed at 8.26p.m.