

## MARRICK PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 29 November 2018 at Marrick Institute.

Present: Councillors Mr Barrie Braithwaite (Chair), Mr Mark Hodgson (Vice-Chair), Mr Robert Bradford, Dr Martin Bryce, Mr Keith Stones

Clerk: Mrs Pauline Cordner

1. Apologies for Absence: None

2. Minutes.

Resolved: That the Minutes of the Parish Council Meeting held on Thursday, 4 October 2018, and previously circulated, be taken as read, approved, and signed by the Chairman as a correct record.

3. Declarations of the Existence and Nature of Interests: None

4. Planning Matters

There were no comments to add to the application for full planning permission for retention of the caravan for storage purposes at Marrick Priory.

5. Electricity Undergrounding Works - Ellerholme Lane.

The Clerk read out a letter from Freedom, received in response to the Council's concerns, expressing their wish to resolve the issue. It was agreed that Councillor Bradford and the Clerk meet with Freedom in order to formalise future remedial work.

6. Standing Orders

Members studied the updated Standing Orders which had been prepared by the Clerk to comply with new legislation and to conform with recent data protection regulations. Resolved: That the updated Standing Orders be approved and adopted.

7. Financial Regulations

Minor alterations were required to the Financial Regulations of the Parish Council, to conform to Accounts and Audit Regulations and Proper Practices. Resolved: That the updated Financial Regulations be approved and adopted.

8. Financial Officer's/Clerk's Report

The Responsible Financial Officer reported she had applied for a VAT refund on 15 November. Received since statement at last meeting 2nd half of precept £700, the 1st half having been received on 30 April. Bank balance of Community account £3787.89. Authorisation to reimburse Clerk £43.63 for stationery supplies. The next Parish Council elections would take place on 2 May 2019. Notification had been received of the charges associated with this. If contested, the fee for Marrick Parish would be £700 - £1200, if uncontested, the fee would be £100. If the District Ward was contested, some costs would be shared with the District Council.

The Clerk brought to the attention of the meeting, a recent court case, which served as a reminder that any landowner had to have a risk based, planned and managed approach to risks that trees on its land brings. Parish land, including the trees on it, were routinely inspected bi-annually.

In order to comply with duties under the GDPR and the Data Protection Act 2018, the Parish Council was required to have a Security Incident Policy. The Clerk would produce a draft policy for discussion at the next meeting.

The Clerk reported refurbishment work at the Institute was progressing well. The toilet and cloakroom areas had been completed and most of the kitchen units installed.

Resolved: That the report be noted.

#### 9. Correspondence.

North Yorkshire County Council and Richmondshire District Council were to launch a 'Ready for Anything' volunteer programme on 11 December, to help support future emergency responses and enhance community resilience. This, it was hoped, would plug the gap in areas which did not have a Community Plan, or help support the community group in an incident. Marrick had an Emergency Plan which was regularly reviewed.

#### 10. Any Other Business.

The Clerk would contact Highways and Councillor Blackie to stress again the need for improved winter maintenance for Hurst. The ditch along Stelling Road had been dug out, but water was continuing to flow over the road. This would be reported. Some of the trees had been cut back towards Dales Beck, more cutting was planned in the near future.

Date of next meeting.

Resolved: That the next meeting of the Parish Council be held on Thursday 31 January 2019 at 7.30p.m. at Marrick Institute.

There being no further business, the meeting closed at 8.30p.m.