

## **Annual Meeting of Marrick Parish Council**

**Thursday 29<sup>th</sup> May 2025**

**Marrick Institute at 19.00pm**

Present: Councillors Mr Mark Hodgson (Chairman), Mr Bob Bradford, Mr Keith Stones, Dr Martin Bryce and Mr Frank Wilkenson

Clerk: Miss Grace Bryant

Also Present: Mrs Pauline Cordner, Cllr Yvonne Peacock

1. Election of Chair: Mr Mark Hodgson was elected Chair by private ballot, to serve until the date of the next Annual Meeting in May 2026
2. Election of Vice-Chair: Mr Martin Bryce was elected Vice-Chair by private ballot, to serve until the date of the next Annual Meeting in May 2026.
3. Declaration of Acceptance of Office by Chairman: Mr Mark Hodgson signed the declaration of acceptance of office in the presence of the Clerk and Councillors.
4. Apologies for Absence: None
5. Appointment of Parish Clerk/Responsible Financial Officer: Miss Grace Bryant was appointed Clerk and Responsible Financial Officer to the Parish Council.
6. Appointment of Internal Auditor and Review of Effectiveness of System of Internal Control: Mrs Valerie Bradford was appointed Internal Auditor to the Parish Council. Members were satisfied that the internal control system was adequate, its financial regulations were adhered to, and that risks had been identified and assessed.
7. External Audit: Resolved that Marrick Parish Council is exempt from external audit for the year 2024/25 as its annual turnover does not exceed £25,000.
8. Review of System of Internal Control: All existing control measures were considered as fit for purpose and no amendments were necessary.
9. Policies Review: Resolved that no changes were required as all existing policies were considered as fit for purpose and no amendments were necessary, but these would be reviewed throughout the year as necessary
10. Annual Insurance: Resolved that Zurich would continue to provide insurance for the Parish Council
11. Arrangements of Future Meetings: Resolved that Parish Council Meetings would continue to be held bi-monthly at 19.30 at Marrick Institute on a Thursday.

There being no further business the meeting closed at 19.08

Grace Bryant

Marrick Parish Clerk

**Marrick Parish Council**  
**Report of Parish Council Meeting – Thursday 29<sup>th</sup> May 2025**  
**Marrick Institute – Following Annual Meeting**

Present: Councillors Mr Mark Hodgson (Chairman), Mr Keith Stones, Dr Martin Bryce, Mr Bob Bradford and Mr Frank Wilkenson

Clerk: Miss Grace Bryant

Also Present: Mrs Pauline Cordner and Cllr Yvonne Peacock

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10 Minute Question and Answer Session: None

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1. Apologies for Absence: None
2. Confirm Minutes from Previous Meeting: Resolved that minutes of the Parish Council Meeting held on Thursday 13<sup>th</sup> March 2025 can be taken as read, approved, and signed by the Chairman as a true and correct record.
3. Declaration of Existence & Nature of Interests: None
4. Matters Arising: None.
5. Planning Matters:
  - 5.1: Planning and infrastructure bill is to be introduced to parliament to get a more streamlined process for compulsory purchase orders and for a national delegation scheme to set out which planning applications should be dealt with by planning officers and which should go to local authority planning committees  
School House
  - 5.2: Planning application has been received for construction of rear ground floor extension, blocking up window on east elevation, creating a new window on south elevation and installation of inset solar panels and replacing exiting septic tank with domestic sewage treatment plant at School House. No comments from councillors received.
  - 5.3: Planning application received for full planning permission for removal of residual slate roof and replace with a temporary natural-grey fibre cement board roof to safeguard the structure of the single storey outbuilding from further deterioration at The Lodge. No comments from councillors received.
6. Gritting:
  - 6.1 Clerk is to request joining the NYC Meeting for the Annual Gritting Route review and to highlight that although we were very pleased the road was ploughed it was then not gritted. Considering the current road category is not being changed we would at least request the grit heaps are refilled regularly.
  - 6.2 Cllr Peacock is to look into the location and refill frequency of the grit heaps on Hardstyles
7. Highways:
  - 7.1 Flooding on Ellerholme Lane: Resident has contact the Parish Council and highways with regards to this issue and the Council has managed to semi-clear a blockage in the drains and reduce the flooding and help improve the land drainage. They are due back second week of June to jet the drains but will continue to monitor throughout winter.
  - 7.2 Cllr Peacock and the Clerk are to chase the work timescale on the pot holes in Hurst that have been reported

7.3 Cllr Stones noted an area on Crook Bank Lane that is narrowing and has quite a drop down to the passing place. Cllr Yvonne and the Clerk are to look into applying for the locality fund to help the Council fund repairing the road.

8. Internal audit report: Internal auditor has carried out examination of the Council's accounts and associated documentation. It can be resolved that the report is approved and signed by the Chairman as a true record of the financial position of the Parish Council for the financial year 2024/25.
9. Annual Governance Statement & Accounting Statement
  - 9.1- Resolved that Marrick Parish Council approve Section 1 Annual Governance Statement 2024/25 for Marrick Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25.
  - 9.2 -Resolved that Marrick Parish Council approve Section 2 Accounting Statements 2024/25 for Marrick Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25
10. Publication of Documents required by Regulations: Resolved that in accordance with the Accounts and Audit Regulations 2015, the Local Audit Regulations 2015 and Transparency Code for Smaller Authorities, Marrick Parish Council will publish the following documents on its website: Certificate of Exemption; Annual Internal Audit Report; Analysis of Variances; Bank Reconciliation and Notice of the Period for the exercise of Public Rights and other Information required by Regulation 15. The Public Rights Notice will also be on the Parish noticeboards.
11. Financial Officers/Clerks Report: Community account is currently at £5754.31 and the land account is at £2796.98. Since the last meeting the invoice has been received for the YLCA membership for £68 and Zurich Insurance for £251.42, the clerk was authorised to pay these. We have received the precept on the 30<sup>th</sup> April for £1700. The Clerk also attend the Scott Trial Presentation evening on March 14<sup>th</sup> where a cheque was received for £100 which is to go to the Marrick Institute Funds as agreed. The Clerk also wished to express her thanks to Valerie Bradford for her help with the annual audit of the accounts.
  - 11.2: Councillor Stones commented on the lack of interest gained on the Main and Land account, but it was confirmed by the Clerk that Barclays do not pay interest on Community accounts as they are designed for non-profit organizations. These accounts are primarily focused on providing free banking services and convenience for charities, clubs, societies, and other community groups.
12. Correspondence:
  - 12.1: The Council have published in May an Issues and Options document as the first consultation in preparation of the local plan
  - 12.2: Smaller mobile library is to be funded which will enable increased opportunities to stop in rural locations. Consultation open now on this.
  - 12.3: YDNPA is preparing its new Local Plan that will guide planning decisions and development for 2025 to 2040
  - 12.4: NALC has met with DEFRA to discuss community benefit to hosting new electricity grid infrastructure. Households within 500m of new pylons could receive up to £2,500 over 10 years for their household if Bill is approved.
  - 12.5: Richmondshire YLCA Branch Meeting will take place on Tuesday 17<sup>th</sup> June at 7pm at Middleham Key Centre
  - 12.6: Introduction of a new Coast to Coast passport. Offers walkers the opportunity to collect stamps along the route and receive a completion certificate.

12.7: Notes have been received from YDNP Northern Parish Forum Meeting from April 23<sup>rd</sup> 2025

12.8: To ensure NYC are as efficient as possible and all residents receive the same waste collection a new plan for bin collection has been made, letters to be sent to residents w/c 2<sup>nd</sup> June

13. Any other Business:

13.1: Coast to Coast Path modification – Steps Wood, Marrick: Previously circulated round Councillors and no comments received

13.2: Coast to Coast Path modification – Nun Cote Nook: Previously circulated round Councillors and no comments received.

13.3: Defibrillator at Marrick Priory: Priory has requested funding from the Council towards a defibrillator. Due to the nature of the funding it has been requested by Councillor Peacock that the Parish Council make the request on behalf of the Priory when the fund is open. The clerk is also to recommend to the Priory that grants may be available.

13.4: Housing needs survey has now been sent out to residents

14 Date of next meeting confirmed for 31<sup>st</sup> July 2025

Meeting closed at: 20.16pm

Grace Bryant  
Marrick Parish Clerk